

**Professional Employment
Application**

**Western Brown Local School District
524 West Main Street
Mt. Orab Ohio 45154
937-444-2044
Fax: 937-444-4303**



Part A: Personal Information

First Name *Middle* *(Maiden)* *Last*

Street Address *City* *State* *Zip*

Email Address *Driver License Number*

Home Telephone Number *Cell Number*

Educator License Number *Social Security Number*

License: Grade Span & Content Area(s) *Date Issued*

Position(s) that most interest you

Share an interesting fact about yourself:

Part B: Educational History

	College / University	Degree	Major / Minor	Dates Attended
Undergraduate				
Graduate				
Other / Licensure				

Clubs, Activities, or Associations During and After College:

Awards / Achievements:

Part C: Employment History

Current Employer / District (If Applicable)

Title / Position

Number of years employed at current employer?

Please list full time education work experiences, beginning with most recent (reverse order)

School District / Organization & Address	Position or Title	No. of Years	Dates From / To	Reason for Leaving

Other Work Experience and /or Projects Valuable to Your Career

Experience / Description	Why was it valuable?

Personal / Professional Work References

Please list below the names and contact information of three people who can speak of your professional competency and two persons who know you (non family) and your character.

Name / Address / Email	Phone Number	Type of Acquaintance

May the Western Brown School District or its agents have your permission to contact the above people? ' Yes No

May the Western Brown School District or its agents have your permission to contact your current employer? Yes No

Why are you interested in working at Western Brown? What unique qualities or strengths can you bring to this position?

To the best of my knowledge, all information contained within this application is factual and complete.

Signature

Date

**Please return your application package to
 Jina Bohl, Assistant Superintendent of Western Brown Local Schools,
 524 West Main Street, Mt. Orab, Ohio 45154
 or by email, jina.bohl@wb.k12.oh.us.**

If you have any questions, please feel free to contact Jina at 937-444-2044, ext 25031

**Authorization for Release of Information
and Verification of Application Content**
Western Brown Professional Application Process

Read Carefully

I authorize Western Brown Local School District to investigate all statements and information contained in this application.

I also give WBLSD permission to contact my present / previous employers, references, or other agencies when necessary, regarding facts of my employment, quality of work, dependability, attendance, eligibility for rehire and other pertinent information such as: credit history, driving record, or social media presence.

I understand that misrepresentation or omission of facts may constitute sufficient cause for rejection of this application, and for termination at any time during employment.

Full Name (Please Print)

Signature / Date

A Complete Application Package includes receipt of the following:

- 1) Letter of Interest emphasizing qualifications and position(s) interested in
- 2) Application / Signatures
- 3) Signed Authorization for Release of Information
- 4) An Up to Date Resume
- 5) Copy of License if it has been issued
- 6) Official transcripts of all college course work (copies accepted)
- 7) Letters of reference

Please return your application package to
Jina Bohl, Assistant Superintendent of Western Brown Local Schools,
524 West Main Street, Mt. Orab, Ohio 45154
or by email, jina.bohl@wb.k12.oh.us.

If you have any questions, please feel free to contact Jina at 937-444-2044, ext 25031

*The Western Brown Local School District is an equal opportunity employer
and prohibits discrimination because of age, race, color, religion, sex, handicap, or national
origin in all employment practices.*